

Salisbury, North Carolina  
October 16, 2018

## **REGULAR MEETING**

**PRESENT:** Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members Karen Alexander, William Brian Miller, and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Diane Gilmore, and City Attorney J. Graham Corriher.

**ABSENT:** None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 5:00 p.m.

## **PLEDGE OF ALLEGIANCE**

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Heggins welcomed all visitors present.

## **CHANGE TO THE AGENDA**

Mayor Heggins noted the following changes to the Agenda:

Correction – Budget Ordinance amendment to appropriate federal and General Fund Balance amount corrected to \$369,340.

Add – Receive an update on Newsome Road Projects.

## **RECOGNITION – SALISBURY-ROWAN UTILITIES AND PUBLIC SERVICES**

Mayor Heggins recognized Public Service staff and their work during Hurricane Michael.

City Manager Lane Bailey commented Stormwater, Public Services, and Salisbury-Rowan Utilities (SRU) staff worked continuously during the storm and he thanked everyone for their help.

Councilmember Miller and Councilmember Alexander commended staff for their response times to help make roads passable.

Mayor Pro Tem Post commended the Police for helping with traffic light outages.

Councilmember Sheffield thanked Public Services, Fire Department, and Police Department for their efforts during the storm and on a daily basis.

## **PROCLAMATION**

Mayor to proclaim the following observance:

MAKE A DIFFERENCE DAY

October 27, 2018

Mayor Heggins read and presented a Make a Difference Day proclamation to Chair of the Housing Advocacy Commission Ms. Barbara Perry.

Ms. Perry thanked everyone involved in the BlockWork events.

## **CONSENT AGENDA**

(a) Minutes

Approve Minutes of the Regular meeting of September 17, 2018.

(b) Right-of-Way – South Jackson Street and West Fisher Street

Approve a request from AT&T to install directional bored duct and down guys within the City Right-of-Way near South Jackson Street and West Fisher Street in accordance with Section 11-24 (27) of the City Code.

(c) Agreement – Highfill Infrastructure Engineering, P.C.

Authorize the City Manager to execute an Amendment to an existing professional service agreement with Highfill Infrastructure Engineering, P.C. for an amount not to exceed \$182,000

for engineering services associated with Crane Creek Lift Station and Force Main Upgrades project.

(d) Sole-Source Purchase – De Nora Water Technologies Texas, LLC and Budget Ordinance

Approve a sole source purchase from De Nora Water Technologies Texas, LLC. for an amount not to exceed \$75,000 and adopt an **ORDINANCE** amendment to the FY2018-2019 budget in the amount of \$75,000 to appropriate revenue from interest for the Water-Sewer Fund.

**ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE REVENUE FROM INTEREST**

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 206, and is known as Ordinance 2018-50.)

(e) Pool Hall Permit

Approve an application from Mr. Paul Hudson, Jr. and Ms. Bobbie Jo Watson for a permit to operate a pool hall located at 612 South Main Street, and set a public hearing for November 6, 2018.

Thereupon, Councilmember Alexander made a **motion** to adopt the Consent Agenda as presented. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

**BOARDS AND COMMISSIONS**

Community Appearance Commission

Upon a motion by Councilmember Sheffield, seconded by Councilmember Alexander. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following appointment was made to the Community Appearance Commission for a term to begin March 31, 2018:

Mr. Hugo Correa

Term Expires 3/31/21

**CITY MANAGER'S REPORT**

(a) First Quarter Financial Update

City Manager Lane Bailey asked Finance Manager Wade Furches to present the first quarter financial update.

Mr. Furches presented Council a report regarding the first quarter financial update. He pointed out the FY2018 and FY2019 General Fund revenues have been adjusted to a cash basis, and the budget has been slightly adjusted to account for refinancing. He noted a 32% variance in FY2018 revenue and stated this is considered to be normal. He reviewed General Fund expenditures are at 21.68% for the first quarter.

Mr. Furches reviewed property tax values for the first quarter, and he noted collection percentage rates have increased to 64%. He indicated \$18,721,500 has been billed, and \$11,812,377 million has been collected.

Councilmember Sheffield asked what could have affected the 5% increase of early collection. Mr. Furches commented he does not have an explanation for the increase but he noted it could be attributed to increased interest rates.

Mayor Pro Tem Post asked why billed amounts for this year vary from last year. Mr. Furches commented he believes evaluations have not decreased, and he noted the City receives original and supplemental billings on July 1. He commented he believes it could be the timing of the report, and he believes the billed amount would be equal to or greater than the previous year amount by the end of the fiscal year.

Mayor Pro Tem Post asked if property owners are billed on July 1. Mr. Furches agreed, and noted supplemental discovery billings for equipment or properties not billed could be substantial.

Mayor Pro Tem Post asked why there is a decrease in construction amounts. Councilmember Miller asked if the amount shown for FY2018 is the total amount billed for that year. Mr. Furches agree and noted total amounts for last year are included.

Mr. Furches noted sales tax receipts are on a three-month lag and the City received its first sales tax revenue on October 15, 2018. He commented those amounts would apply to the third quarter FY2018 financial report.

Mayor Pro Tem Post asked if receipts from July, August, and September of FY2018 have been applied to FY2018. Mr. Furches commented those receipts are accounted for in FY2018. Mayor Pro Tem Post asked if those receipts are being treated as accrual-based and then converted to a cash-base for comparison purposes for FY2019. Mr. Furches agreed and noted those taxes have been recorded and applied to FY2018 on this report. He commented the sales tax revenues presented are from the first fiscal quarter only and the revenues from FY2019 July, August, and September are not accounted for in this report.

Mr. Furches reviewed general government expenditures are slightly over 25% because service contracts and insurance premiums are paid early in the year for the entire fiscal year. He noted the General Fund is considered to be on track.

Mr. Furches reviewed the Stormwater Fund and noted fees were restructured for FY2019 and are \$9,500 ahead of budget. He noted revenues remain on track and expenditures are below budget.

Mr. Furches reviewed the Water and Sewer Fund for the first quarter and indicated a 2.15% tax rate increase since FY2018. He noted a substantial increase to billings since the installation of the new Advanced Metering Infrastructure (AMI) and Automatic Meter Reading (AMR) project that provides better meter readings. He commented revenue was estimated at \$5.2 million in the first quarter and \$4.8 million was collected.

Mr. Furches reviewed the Transit Fund for the first quarter, and he explained expenditures are low due to funds that have not been expended for capital outlay.

Mayor Pro Tem Post asked if amounts listed in the Transportation division are amounts collected by riders, and if the remaining budget is funded by grants. Mr. Furches agreed and commented the majority of the Transit funds are from General Fund contributions and grant funding.

Mr. Furches reviewed Fibrant fund has an estimated \$2.1 million in revenue. He noted expenditures are at 12% of the projected budget and noted expenditures have been cut due to the City no longer operating the Fibrant fund. He pointed out operating income for the first quarter was \$850,376.39, which is a net income of \$553,088.70 that includes the debt service payment of \$116,013.72.

Councilmember Miller asked what the City could expect to see in the future once Fibrant transitions to Hotwire Communications. Mr. Bailey noted the second quarter would be similar to the first quarter, and Hotwire Communications will take over salaries in the third quarter. He added this time next year the City would account for debt service with a percentage of revenue received from the lease.

Councilmember Miller asked if the Fibrant fund would remain active. Mr. Bailey agreed. Councilmember Miller asked when lease payments from Hotwire Communications begin. Mr. Bailey commented lease payments would start at the first of the year, and he noted a line extension expense included in the agreement with Hotwire Communications.

Mayor Pro Tem Post commented on an email from a bondholder regarding interest payment amounts from trustees. Mr. Furches commented the City completed a refunding in September 2016 as an advanced refunding. He noted the advanced refunding puts funds into an escrow account that continues to pay early bonds with a final pay off in March 2019. Mayor Pro Tem Post asked if funding comes from new financing as well as the advanced refund. Mr. Furches indicated it did and noted United States (U.S.) Bank is the City's trustee and is the institution making payments through the escrow account.

Mayor Heggins asked if emails from bondholders were sent to the City Manager and Finance Department. Mayor Pro Tem Post commented they were not, and he shared he did not want to breach confidentiality. Mayor Heggins asked how is it determined who bondholders are.

Mr. Bailey commented the City makes payments to the bank, and then the bank pays bondholders and suggested staff could look into trustee payments. Mayor Heggins commented she would like to be transparent with the public. Mayor Pro Tem Post shared he does not have the ability to make any decision in regards to bondholders or the U.S. Bank.

City Attorney Graham Corriher commented if a member of the public contacts Council members it becomes a public record. Mayor Pro Tem Post asked if any form of communication received by Council regarding any matter becomes a public record. Mr. Corriher commented it does unless there is an exception to the public record statute.

(b) Budget Ordinance Amendment – Sale of Real Property

City Manager Lane Bailey presented a budget amendment in the amount of \$167,500 for the sale of a real property and indicated funds from the sale of the property would be used to cover three unbudgeted expenses. He reviewed a contract with Wallace Farms for the hauling and grinding of limbs in the amount of \$50,000 in order to be in compliance with the North Carolina Department of Environmental and Natural Resources (DENR). He noted a \$50,550 contract with United Mechanical for repairs to a cooling tower at the Customer Service Center which were a part of the Fibrant agreement. He indicated an increased contract with Waste Management for seven months due to recycling expense for curbside recycling in the amount of \$66,950 and noted staff will continue to work with the vendor to stay up-to-date on the changing market.

Mayor Pro Tem Post asked when the increased contract with Waste Manager would begin. Mr. Bailey indicated the increase began the first seven months of this fiscal year and noted the agreement had been tweaked through January 2019. He shared most of the surrounding municipalities he has had discussions with regarding the increased recycling collection fees have opted to send their recyclables to the landfill. He commented he believes the City should continue to recycle.

Thereupon, Councilmember Miller made a **motion** to adopt a Budget Ordinance amending the 2018-2019 Budget Ordinance of the City of Salisbury North Carolina to appropriate revenue from the sale of real property in the amount of \$167,500. Mayor Pro Tem Post seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

**ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE REVENUE FROM THE SALE OF REAL PROPERTY**

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 207, and is known as Ordinance 2018-51.)

(c) Budget Ordinance Amendment – Police Department

City Manager Lane Bailey presented Council with a budget amendment in the amount of \$464,981 to appropriate funds for the Police Department. He noted Council had previously authorized over hiring for the Police Department. He pointed out the proposed budget amendment is to help compensate for expenses such as training, additional vehicles, and equipment. Councilmember Alexander asked if the amounts are included in the budget. Mr. Bailey commented the requested funds are not included in the current budget.

Councilmember Sheffield asked if the proposed budget amendment funds would be allocated from the General Fund balance. Mr. Bailey agreed.

Mayor Pro Tem Post asked if payouts have occurred and reflected in the budget. Mr. Bailey commented the Police over hiring has not be accounted for in the current fiscal year. Mayor Pro Tem Post asked if the six new positions will fill positions that are already accounted for. Mr. Bailey commented some of the salary savings were used to pay for expenditures such as contracts for law enforcement assistance.

Mr. Bailey asked Police Chief Jerry Stokes how many of the over hired positions are currently active. Chief Stokes commented the department can account for three of the six officer over hires.

Mayor Pro Tem Post asked if the requested amount of \$464,981 would be higher in the next fiscal year. Chief Stokes commented he would work with Mr. Bailey and Finance and the budget would reflect Police Department's needs.

Councilmember Miller asked if the City could expect an increase in the tax rate for FY2019 to compensate for the proposed budget amendment. Mr. Furches commented the General Fund balance amount increased an estimated \$300,000 based on the draft financial report, and he added a decrease in the fund balance percentage by 37%. Mr. Bailey commented the budget increased for FY2019 so the percentage decreased.

Councilmember Miller asked if there could be a potential tax increase for the next budget cycle. Mr. Bailey commented that could be a challenge for the next fiscal year. Councilmember Miller asked if the amount is in addition to a similar request made several months earlier. Mr. Bailey agreed.

Thereupon, Councilmember Miller made a **motion** to adopt an Ordinance amending the FY2018-2019 budget ordinance of the City of Salisbury of North Carolina to appropriate General Funds Balance Funds in the amount of \$464,981. Councilmember Sheffield seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE GENERAL FUND BALANCE FUNDS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 208, and is known as Ordinance 2018-52.)

(d) Budget Ordinance Amendment – FEMA Grant

City Manager Lane Bailey presented Council with a budget ordinance amendment regarding Federal Emergency Management Agency (FEMA) and SAFER grant funding. He noted a need for classification and additional expenses for the Fire department.

Thereupon, Mayor Pro Tem Post made a **motion** to adopt a Budget Ordinance amending the 2018-2019 Budget Ordinance in the amount of \$369,340 to appropriate funds for the Fire department. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FEDERAL GRANT AND GENERAL FUND BALANCE FUNDS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 209, and is known as Ordinance 2018-53.)

(e) Resolution – Reimburse Expenditures of Property and Construction

City Manager Lane Bailey presented Council a Resolution of declaration of official intent to reimburse expenditures that the City has incurred for the land purchase for Fire Station 3 and Fire Station 6. He commented the Local Government Commission (LGC) has approved Fire Station 6 financing, and he noted advancement for Fire Station 3. He noted funds that are reimbursed will allow the City to be able to pay itself back for monies already spent.

Thereupon, Councilmember Miller made a **motion** to adopt a Resolution of the City of Salisbury to declare the intention to reimburse the issuer from the proceeds of a Tax-Exempt financing for certain expenditures to be made in connection with the acquisition of property and construction of Fire Stations. Councilmember Alexander seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

RESOLUTION OF THE CITY OF SALISBURY TO DECLARE THE INTENTION TO REIMBURSE THE ISSUER FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES TO BE MADE IN CONNECTION WITH ACQUISITION OF PROPERTY AND CONSTRUCTION OF FIRE STATIONS.

(The above Resolution is recorded in full in Resolution Book No. 15 at Page No. 52-53, and is known as Resolution 2018-32.)



(f) Update – Newsome Road Project

City Engineer Wendy Brindle provided Council an update on three Newsome Road Projects. She referred to roadway project U-5820B as a new section of roadway located between Innes Street and Faith Road. She indicated the project is a three-party agreement between the North Carolina Department of Transportation (NCDOT), the City, and developer. She stated the developer donated the sign, purchased right-of-way permits, and hired contractors with NCDOT funding. She stated the developer would request reimbursement from the City, and she added once funds are available the City will request 100% reimbursement from NCDOT. She commented the project's original completion date was November 11, 2018, but with recent weather delays from hurricanes Florence and Michael and utility conflicts, the project's completion date has been delayed to mid-December 2018. She commented the developer continues to keep tenants information with the project's progress.

Ms. Brindle reference project U-5820A as a sister project to U-5820B, a new roadway section located between Faith Road and Bendix Drive. She commented contractors are working on the new section of roadway between Bendix Drive and the end of the existing private road between Food Lion and Cinemark Tinseltown USA. She added the contractor anticipates completion of this section in December 2018. She commented a project meeting with developers was held this morning and the project is 12% complete and considered to be on schedule. She indicated developers anticipate completion by fall of 2019.

Councilmember Miller asked if the street would become public once construction is complete. Ms. Brindle commented the street will become public. Councilmember Miller asked if traffic patterns would change. Ms. Brindle indicated there will be a change to traffic patterns, driveway connections, with dual left-hand turns onto Faith Road. She indicated because of funding sources the roadway will be maintained and owned by NCDOT for 12-months, and then be turned over to the City.

Councilmember Sheffield asks if the road between Tinseltown and Food Lion would be expanded. Ms. Brindle commented it will be and will connect to Bendix Drive with medians and a looped roadway around the shopping center.

Ms. Brindle reviewed project C-5160 located between Stokes Ferry Road and Bringle Ferry Road will include widening of existing roads for bike lanes on both sides and a sidewalk on the west side. She noted the City completed a right-of-way acquisition and Duke Energy has begun to relocate its utility poles. She commented the project will be reimbursed 80% by Federal funds, and the City must follow federal requirements and requests construction authorization through NCDOT that could take up to one month. She noted once staff receives NCDOT authorization it will advertise for bids in November 2018 and hopes to award a contract in January 2019 to the lowest bidder. She noted the project is anticipated to be a 300 day construction and completed in three phases to allow residents access. She indicated the contractor will be constricted to road closure during construction.

Councilmember Alexander shared she has received phone calls relating to a no dual left handed turning lane at the opposite end of Bendix Drive and Faith Road. Ms. Brindle commented

the road located Bendix Drive and Faith Road will become right-in and right-out only because of heavy traffic patterns. Councilmember Alexander asked if the right-in and right-out will be completed in conjunction with project C-5160. Ms. Brindle agreed.

## **PUBLIC COMMENT**

Mayor Heggins opened the floor to receive public comments.

There being no one else to address Council, Mayor Heggins closed the public comment session.

## **CITY ATTORNEY'S REPORT**

City Attorney Graham Corriher presented Council with an ordinance to adopt Rules of Procedure (ROP) for the Salisbury City Council. He provided Council three versions of the ROP document and an Ordinance to adopt the new ROP.

Mr. Corriher stated he incorporated edits from the redlined documents, made changes to the City official's titles to be gender-neutral and create consistency throughout the document. He indicated a change to the section relating to applicability of rules that will include Council's suggestion to incorporate nine principles into the document as guidelines.

Mr. Corriher referred to open meetings rules and reviewed a change to adopt a future resolution regarding policies relating to electronic participation. He commented Council agreed to not allow a member who is participating remotely to be accounted for in a quorum or allowed to vote. He indicated Council made a suggestion that newly elected and sworn Councils should review the electronic policy to help maintain standards as technology advances.

Mr. Corriher reviewed changes in the section relating to agendas. He commented Council discussed time frames to prepare and complete agendas for Council. He noted Council agreed to have an expectation that agenda packets will be presented to Council on the Wednesday before Council's regular Tuesday meetings. He noted Council wanted to put an emphasis on the word "should" because it did not want to violate its own procedure when last minute items were needed to be included in the Agenda. He indicated Council requested copies of all proposed ordinances, resolutions, policy, procedure, and copies of proclamations to be included in the Agenda Packet.

Mr. Corriher reviewed changes made to public hearings and comment periods. He commented Council requested the City Attorney review its current resolution, and a new Council to adopt a Public Comment Policy Resolution every two years at the Council's Organizational meetings. He indicated he would return to Council with suggestions at its November 6, 2018 meeting

Councilmember Miller asked if Mr. Corriher could move his report to Council's second meeting in November. Mr. Corriher indicated the item can wait until the second meeting. Council agreed to delay Mr. Corriher's report until November 20, 2018.

Councilmember Miller commended Mr. Corriher and his work assisting Council to create an ROP document that remains useful for current and future Councils to utilize and work from.

Thereupon, Councilmember Miller made a **motion** to adopt an Ordinance adopting Rules of Procedure for the Salisbury City Council by amending Chapter 2, Article II, Division 2 of the Code of Ordinances for the City of Salisbury. Councilmember Alexander seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

#### ORDINANCE ADOPTING RULES OF PROCEDURE FOR THE SALISBURY CITY COUNCIL BY AMENDING CHAPTER 2, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCE FOR THE CITY OF SALISBURY

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 210-232, and is known as Ordinance 2018-54.)

### **ANNOUNCEMENTS**

Communications Director Linda McElroy announced the Salisbury Parks and Recreation Department in partnership with the Dog PAWS Taskforce is excited to announce the grand opening of the Dog PAWS Dog Park on Saturday, October 20, 2018 from 10:00 a.m. until 1:00 p.m. behind the Salisbury Civic Center at 315 South. Martin Luther King Jr. Avenue. This event will include live music and food for purchase on site. Dogs are welcome and encouraged with proof of up to date vaccinations. For more information, please call (704) 216-PLAY.

Communications Director Linda McElroy announced the third installment of Chit, Chat & Chew, a series of town hall meetings, will be held Tuesday, October 23, 2018 at Southside Baptist Church located at 500 Morlan Park Road beginning at 5:15 p.m. The meeting will provide citizens an opportunity to have interactive conversations with Council and staff and to share their concerns and ideas for their community. Dinner will be provided.

Communications Director Linda McElroy announced the Community Appearance Commission and Housing Advocacy Commission will sponsor the BlockWork Neighborhood Improvement Project on National Make a Difference Day Saturday, October 27, 2018, in the 400 block of South Lee Street. The 400 block of South Lee Street and the 100 and 200 blocks of East Monroe Street will be closed to through traffic. If you are interested in volunteering for all or part of the day, please contact the Community Planning Office at 704-638-5242.

Communications Director Linda McElroy announced the Salisbury Parks and Recreation, in partnership with Downtown Salisbury, Inc., will host the annual Halloween Fun Fest Saturday, October 27, 2018 from 3:00 p.m. until 6:00 p.m. in the City Hall parking lot. Activities will include

carnival games, live entertainment, trick or treating, a hay bale maze, costume contest, pet costume contest and more. Game tickets are \$5.00 for an unlimited pass.

### **COUNCIL COMMENTS**

Councilmember Sheffield announced an Election Review Process Committee meeting will be held October 17, 2018 at 1 Water Street at 5:00 p.m.

Councilmember Sheffield announced the Neighborhood Leadership Alliance, who works closely with the Community Appearance Commission (CAC), will meet October 18, 2018 at 1 Water Street at 4:00 p.m.

Councilmember Sheffield announced the Citywide Fall Spruce-up week will be held October 22 – 26, 2018 when citizens can add extra items such as appliances to their regular garbage collection day.

Councilmember Sheffield commended Director Tony Cinquemani and Public Services staff for their work during recent storms.

Councilmember Alexander shared she helped facilitate a North Carolina League of Municipalities meeting in Winston-Salem hosted by Winston-Salem's Mayor Pro Tem Vivian Burke.

### **MAYOR PRO TEM COMMENTS**

Mayor Pro Tem Post commented he received a citizen's complaint relating to high tax rates, and he shared information about property taxes and tax rates. He commended the Police Department for officer's positive outreach in the community. He suggested the City consider partnering with East Spencer to complete a restoration of its community park that serves underprivileged youth.

### **MAYOR'S COMMENTS**

Mayor Heggins shared that President Trump's daughter-in-law Lara Trump spoke at a Veterans event this morning, and she commended the City for providing supplemental security detail for the first family of the United States.

Mayor Heggins commented she provided a presentation on October 10, 2018 during a Centralina Council of Governments (CCOG) meeting and noted the meeting topic was civic engagement.


Mayor Heggins indicated she was invited by the Robertson Foundation to attend a Purpose Built Communities Conference held in Orlando, Florida during the week of October 21, 2018.

Mayor Heggins stated she, the City Manager and Police Chief Jerry Stokes will have a conference call with the Mayor of Florence Arizona relating to decreased crime rates.

Mayor Heggins reviewed the request for a comprehensive parking plan for the downtown area and asked staff to keep Council updated with potential plans. City Manager Lane Bailey commented the City is seeking request for proposals (RFP) for the parking study.

### **ADJOURNMENT**

Motion to adjourn the meeting was made by Councilmember Miller seconded by Mayor Pro Tem Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:42 p.m.

  
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Al Heggins, Mayor  
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Diane Gilmore, City Clerk